

CHANGE OF NAME (INDIVIDUAL)

The following documents are required for change of name under individual account:

General

- Proof of Ownership
- Sale & Purchase Agreement
 - **OR** Tenancy Agreement
 - **OR** Memorandum of Sale/ Contract & Conditions of Sale for auction property
 - **OR** Land Title
 - **OR** Ketua Kampung/ Tuai Rumah's Confirmation Letter/ Surat Pernyataan Penyerahan Dan Melepaskan Kuasa Rumah/Bilik
 - **OR** Offer Letter from Government (*for Government premises*)

[This document has to be in the form of (i) Original & Non-certified Photocopy (both stamped) OR (ii) Certified true copy (stamped)]

- Photo of Latest Meter Reading with Meter Number (*for accurate final bill to previous owner.*)
- Photocopy of New Account Owner's IC (*For foreigner, passport will be required.*)

Additional Documents for Property with Multiple Owners

- Letter of Consent & Photocopy of IC of all the signatories
- **OR** Power of Attorney

[This document has to be in the form of (i) Original & Non-certified Photocopy OR (ii) Certified true copy]

Additional Documents for Rented Property

The following supporting document has to be in the form of (i) Original & Non-certified Photocopy OR (ii) Certified true copy:

For Property Belonged to Individual

- Letter of Consent by Property Owner(s)
(Available at SEB counter)
- Photocopy of IC (*Person who signed the consent letter*)

For Property Belonged to Company

- Letter of Consent with Company's Letterhead (*Available at SEB counter*)
[This document has to be signed by the Company's Director with company's stamp]
- Photocopy of IC (*Person who signed the consent letter*)

Additional Documents If Old Owner Deceased

- Letter of Administration & Death Certificate

[This document has to be in the form of (i) Original & Non-certified Photocopy OR (ii) Certified true copy]

IMPORTANT:

*If the electricity supply has been disconnected or wiring not energized for more than 1 year, an internal wiring testing is required for **SAFETY** reasons. This is to ensure that the wiring and the protection systems are in good operating condition.*

Faulty wiring or protection systems may cause ELECTROCUTION to the occupant, FIRE on the property and DAMAGE to the electrical appliances.

Stamp Duty	:	RM 10.00
Collateral Deposit & Connection Charges	:	To be determined based on types of application load
Meter Fee	:	Single Phase RM 150.00
		Three Phase RM 500.00
		Current Transformer (CT) Low Voltage (LV) RM 1,570.00
		<i>(Exclude Coil & Accessories RM 600.00)</i>
		Current Transformer (CT) High Voltage (HV) RM 2,060.00

Note: All prices are subject to the latest change.